



JAMESTOWN EDUCATION FOUNDATION

77 NARRAGANSETT AVE., JAMESTOWN, RI 02835 TEL. 401-423-0400

WWW.JAMESTOWNEDUCATIONFOUNDATION.ORG

2011-2012 Quadrant D Grants General Information and Guidelines

Overview

The Jamestown Education Foundation is a private, non-profit 501(c)(3) corporation whose mission is to provide educational and cultural enrichment for Jamestown students. JEF partners with Jamestown schools and community organizations to support innovative programs that inspire young minds, encourage academic excellence and promote healthy lifestyles. All revenues are spent on educational programs for Jamestown youths. No one is turned away because of financial need. Each year, JEF will award grants that make learning come alive for our students.

JEF would like to support the Rigor and Relevance initiative in the Jamestown Schools by providing grant money that will allow teachers to develop and implement innovative educational experiences that fall into “Quadrant D” in the Rigor/Relevance Framework.

JEF has budgeted up to \$6,000 to support Quadrant D activities in the Jamestown Schools. There is no guarantee that all these funds will be awarded. It is expected that individual requests will fall in the \$1,000 to \$2,000 range, but proposals that request more will certainly be considered.

What do Quadrant D Grants support?

- JEF funds a broad range of projects, from those that focus on traditional academic subjects, to others in the visual and performing arts, science and technology, and still others that promote multi-cultural and community learning experiences.
- JEF funded programs should have a strong educational component with clearly defined outcomes
- JEF funded programs should enhance, but not duplicate, the standard public school curriculum. We look for innovative, creative ideas that fall outside the ordinary school budget.
- JEF seeks programs, which demonstrate an emphasis on citizenship or volunteerism.

Who may apply for a Quadrant D Grant?

- Faculty of the Jamestown School Department
- Applications may be made by individuals or by groups of educators

JEF Quadrant D Grant Funding Criteria (in no certain order)

- The proposal should demonstrate creativity and innovation in educational programming.
- The proposal should fall squarely into “Quadrant D”, providing clear opportunities for students to “think and work” as well as apply learning to real world situations.
- The proposal should target as many students as possible. Applicants are encouraged to submit proposals that reach an entire grade level or which may benefit mixed ages.
- The proposal should not seek funding to sustain existing programs or retroactive funding for an existing project.
- The applicants agree to account for and report on the project once funded.

Submitting Grant Proposals

- Grant application may be downloaded from our website, JamestownEducationFoundation.org. Written requests may be made to the Jamestown Education Foundation, 77 Narragansett Avenue, Jamestown, RI 02835.
- The proposal should include a clear description of the request on the appropriate forms. The proposal should be clearly written and understood by non-educators.
- Proposal must include all authorizing signatures.
- The proposal must have the support of the school principal and include the principal comment form.
- JEF encourages collaborative funding and invites applicants to seek partial or additional funding from other sources. The proposal should provide a plan and budget for additional non-JEF funding, if necessary.
- JEF may choose to offer partial funding at its discretion.

Timeframe

Applications will be accepted until November 18th, 2011. Applicants will be notified by December 16th. It is expected that programs will be implemented between January and June 2012.

Evaluation of Grants Funded

The JEF requires grant recipients to agree to account for and write a brief evaluation of the project at its conclusion. These evaluations will assist the JEF in better understanding and supporting future requests.

Questions

If you have questions, please contact Sally Schott at s.f.schott@cox.net or by phone at 423-2388

Jamestown Education Foundation Quadrant D Application Form

Project Title: _____

Amount of funding requested from JEF: _____

Dates of proposed program: _____

Applicant name(s): _____

Group(s) targeted for grant: _____

Approximate # of students involved: _____

Project leader(s): _____

Mailing address _____

E-Mail: _____

Daytime phone: _____ Evening phone: _____

Details of Proposed Project:

Outline the educational goals and objectives. Describe who will be involved. Detail what will happen, when, where, and how the project will be executed.

Connections to Curriculum and Quadrant D

Describe how this project connects to the curriculum and supports the rigor and relevance framework.

Benefits:

Describe the benefit to Jamestown students. Be specific about the advantages your project offers. Give reasons why this proposal should be funded.

Proposed Schedule:

Describe the project's timeline, including start and completion dates.

Specific Methods of Evaluation:

How and when will you measure the success of the project?

Budget:

Please be as specific as possible with your budget information. Use a separate sheet of paper, if necessary. Itemize direct costs. Please list any other sources of funding you are applying to or which have already granted financial support to your project.

Project title: _____

Total project budget: \$_____ JEF funds requested: \$_____

Expense Category	JEF Funds	Other Funds	Total Funding
Materials	_____	_____	_____
Stipends	_____	_____	_____
Other	_____	_____	_____
Total	_____	_____	_____

Signature of applicant(s): _____

Date: _____

**Jamestown Education Foundation
Quadrant D Grant Application Form
Commitment Letter**

Project Title: _____

As the party(ies) responsible for the execution and administration of the proposed project, the undersigned pledge to:

- Submit a detailed accounting of all Jamestown Education Foundation funds expended as part of this grant, to be submitted to Michele Egan, JEF Treasurer.
- Submit copies of photographs, work samples, and other visuals for JEF publicity purposes.

Applicant Signature _____

Date _____

JEF Quadrant D Grants Principal Comment Form

All requests for funding through JEF Quadrant D grants must be accompanied by this form to be completed and signed by the building principal.

Name _____ Date _____

School _____

Grant Project Title _____

Applicant _____ Amount Requested _____

Signature _____

Grant Evaluation

Grant Merit	N/A	Satisfactory	Good	Excellent
-------------	-----	--------------	------	-----------

Enrichment

Reach (# students)

Curriculum Fit

Quadrant D

Innovation

Student Experience

Comments

Strengths:

Any Recommended Changes:

Additional Comments: